

TERMS OF REFERENCE FOR THE WORKSHOP ON WEB SITE DESIGN

Introduction

This workshop takes place within the framework of FSP 2004-9 project activities. This project is set to bring support to ECOWAS Member States in the process of regional integration in western Africa in the process of data exchange and statistical information dissemination.

In association with ECOWAS and the support of ECOWAS Commission, AFRISTAT is going to provide a platform for Internet management building activities in National Offices of Statistics (NOS) of ECOWAS Member States with the object of facilitating the effective use of Web sites in the process of data exchange and statistical information dissemination.

The workshop aims to provide specific assistance to NOS of Gambia, Ghana, Liberia, Nigeria, Sierra Leone and some others in web site design, implementation and management. This is to support ECOWAS initiative for the development of the process of regional integration in western Africa.

I. OBJECTIVES OF THE WORKSHOP

The main objectives of the workshop are: i) to understand the basic principles for the creation of a site; ii) to be able to create a web site; iii) to develop the capacity to publish and regularly update information on the web site.

II. WORKSHOP TASKS

In order to achieve these objectives, the workshop will perform the following specific tasks:

- how to create an efficient web site;
- what should be the content of the site;
- How should files be organized;
- How does a site work;
- Description of tools used on the web ;
- Introduction to HTML ;
- Composing and uploading pages to the site;
- Hosting of the web site;
- Uploading files to the web site;
- Importance of updating data on the web site.

III. WORKSHOP OUTPUT

- A capacity for each participant to create a web site;
- A capacity for each participant to publish and update information on the web site;
- A network for data dissemination between States is set;
- A web site ready to work for each representative.

IV. LENGTH OF THE WORKSHOP

The mission will be held in Bamako and will last 5 working days, from March 16th, 2009 to March 20th, 2009.